**Occupational and Professional Licensing**

**District of Columbia Board of Architecture, Interior Design and Landscape Architecture**

**1100 4th Street, SW Suite 400**

**Washington, DC 20024**

**October 21, 2022**

**Minutes**

**This meeting is governed by the Open Meetings Act**

**Please address any questions or complaints arising under this meeting to the Office of Open Government at** [**opengovoffice@dc.gov**](mailto:opengovoffice@dc.gov).

The District of Columbia Board of Architecture, Interior Design and Landscape Architecture held its monthly meeting on Friday, October 21, 2022.This meeting was held virtually due to the COVID-19 pandemic.

The meeting was called to order at 10:47 am by Mr. Ronnie McGhee, Chairman.

**Attendance**

Board Members Present: Mr. Ronnie McGhee, Chairman, Ms. Barbara Jones, Ms. Melissa Cohen, Ms. Eileen Vitelli, Ms. Kia Weatherspoon, Ms. Barbara Jones

Board Members Absent: Mr. Patrick Williams, Mr. Robert Alter

Board Staff: Mr. Leon Lewis, Program Coordinator, Ms. Avis Pearson, Board Administrator, Mr. Kevin Cyrus, Education Liaison, Ms. Jah-mai Jefferson, Program Support Specialist

Legal Counsel: Mr. Mark Neilsen, Esq. DCRA Office of General Counsel (Mr. Neilsen

is substituting for the Board’s Attorney Mr. Patrick White, Esq.)

Public Guest: Mr. Ed Tucker, Chairman, Region 2

**Agenda Item: Comments from the Public**

There was one comment from the public, Interior Designer, who stated that she was unable to renew her license due to none of the associations offering continuing education courses during the past two years due to the pandemic. Ms. Vitelli did state that there were several options to take courses during the pandemic, to include but not limited to, ASID, opportunities provided by AIA, and several free options where licensees could sign into different websites, opportunities provided by sales representatives thru Lunch and Learn etc. Ms. Pearson will forward the licensee information or where courses are available to assist with renewal.

**Agenda Item: Draft Minutes**

Upon motion duly made by Ms. Cohen and properly seconded by Ms. Jones the Board voted unanimously to approve the August 19, 2022, minutes.

**Agenda Item: Review of Applications**

Upon motion duly made by Ms. Vitelli and properly seconded by Ms. Cohen the Board voted unanimously to approve the list of Architects, Interior Designers, and Landscape Architects’ applications for licensure, and the list of renewals attached hereto and made part of the October 21, 2022, minutes.

**Agenda Item: Education**

The 2022 Education Symposium was held on September 29-30, 2022, in Charlottsville, VA. Mr. Cyrus, Mr. Lewis and Mr. Williams attended this event. Mr. Ed Tucker joined today’s meeting to discuss the 2023 Education Symposium which will be held in Washington, DC. The Board’s Education Committee met on October 13, 2022, to begin preliminary discussion about this event. Mr. Cyrus presented a proposed agenda based on what was discussed in Charlottsville. The proposed date of the Symposium is September 28-29, 2023. The proposed time of the event for the first day would be 12:30-5p, to allow for out-of-town attendee's time to travel to the event. The proposed time for the second day would be 8:30-2:30p. The NCARB Headquarters was suggested by Ms. Nosbisch, Executive Director, Virginia Board, as well as Howard University for hotel accommodations. The NCARB Headquarters would have to be approved by NCARB personnel. Mr. Cyrus will follow up both options for final approval. The Board’s Education Committee suggested a theme “Sustainability” and the target audience would be DC architectural licensees, college students majoring in architecture throughout the Region 2, and high school students interested in pursuing a career in architecture. One proposed presenter for the event is Mr. Carl Elefante to discuss climate change. A student panel was also suggested to discuss the steps thru the IPAL process. Other proposed topics discussed were Well Building Certification, Net Zero, the Master’s Certification Process and architectural development that is happening on Howard University’s campus. Ms. Kathy Hillegas, Region 2 Executive Director, will be contacted to assist with the logistics of lodging and fine tuning the agenda.

Mr. Tucker recommended that Mr. McGhee and Mr. Cyrus serve as Co-Chairmen for the Symposium Planning Committee. The NCARB Region 2 Education Committee is still being formed.

Mr. Lewis provided highlights from the September Symposium. The theme of the Symposium was *“From Theory to Practice with Principle”.* Some of the topical outline subject areas included “The Licensing Journey, Student – New License” and there were representatives from the accreditation board, NAAB. Mr. Martin Smith, NCARB, did a presentation on the AXP/IPAL Program. Futuristic topics were also presented, including preparing for the next generation, the future of architecture, education and license for the future of architecture, and ethics. Mr. Cyrus will send a copy of the agenda presented in Charlottsville to the Board’s Education Committee. In addition, Mr. Cyrus requested from Ms. Vitelli and Ms. Weatherspoon topics that are specific to interior design as well as presenters that could be considered for the Symposium in 2023.

Ms. Weatherspoon also provided a few resources that may be helpful in with outreach to the high schools. Mr. Cyrus will follow up with her to get the contact information. Mr. McGhee also requested additional resources from Ms. Jones as well.

**Agenda Item: Old Business**

Mr. McGhee attended the MBC/MBE Leadership Conference in Utah on October 12-14, 2022. Mr. McGhee gave feedback from the meeting. One of the topics discussed during the meeting was reconfiguring the NCARB Board. More discussion on this topic will be forthcoming. The Executive Committee still needs to vote on this topic.

Additional information shared during this meeting was states that are facing votes regarding de-regulation of licensure, whether a professional needs to be licensed or not. This is on-going discussion that will be presented at all NCARB meetings to provide updates.

Travel for the CIDQ Annual Meeting scheduled for November 11-12, 2022, is still in process of being approved.

**Agenda Item: New Business**

Ms. Vitelli will complete and submit the ballot for the CIDQ elections. The Board is required to vote in the CIDQ elections and one Board member that is involved in the designated organization provides direction to the Board with voting.

Mr. Lewis attended the CLARB/ASLA Regional Summit on October 20, 2022. Topics presented during this meeting included “Licensure Protection” and possible encroachment of deregulation on different states, but nothing has occurred over the past year. A Landscape Architect Day is being planned but no dates have been published. This meeting also encouraged practitioners and organizations to become more involved in the education of legislators on what landscape architects do.

The NCARB Regional Summit/MBE Workshop is scheduled March 3-4, 2023, in Honolulu, Hawaii. Upon motion duly made by Ms. Jones and properly seconded by Ms. Cohen the Board unanimously voted to approve the Board Members and administrative staff to attend the NCARB Regional Summit/MBE Workshop.

**Agenda Item: Review of Correspondence**

No correspondence reviewed.

**Agenda Item: Executive Session** – **(Closed to the** **Public)** D.C. Official Code § 2-575(b) (4) (A); D.C. Official Code § 2-575 (b) (9) and (13) to discuss complaints/legal matters, applications, and legal counsel report. **The Board did not enter Executive Session.**

**Agenda Item: Recommendations**

No recommendations

**Agenda Item: Adjournment**

Upon motion duly made by Ms. Weatherspoon and properly seconded by Ms. Jones, the Board unanimously voted to adjourn at 12:00 pm. The next meeting is scheduled for November 18, 2022.

Respectfully submitted,

Mr. Ronnie McGhee, Chairman

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Date

Recorder/transcriber: Avis Pearson