



**Occupational and Professional Licensing Administration
GOVERNMENT OF THE DISTRICT OF COLUMBIA
Department of Consumer and Regulatory Affairs Board of Industrial Trades
Meeting Minutes
May 18, 2021**

The District of Columbia Board of Industrial Trades held its May monthly meeting by teleconference on May 18, 2021.

Chair, Brian Cooper, called the meeting to order at 1:12 p.m. EST.

Attendance:

Board Members Present: Brian Cooper, Chair (Elevator Contractor), Courtney Braxton (Asbestos Supervisor), Michael Dalton (Consumer Member), Shawn Ellis (Class One, Steam Engineer), Garth Grannum (Master Refrigeration and Air Conditioning Mechanic), Michael Johnson (Master Plumber/Gasfitter), Tanya Lewis (Master Electrician), Alvin Venson (Master Refrigeration and Air Conditioning Mechanic), Alex Lemu (Class One, Steam Engineer)

Staff Members: Cynthia Briggs (Program Manager), Jennifer Champagne (Board Administrator), Nicole McClendon (Program Coordinator)

Legal Counsel: Mark Neilson

Members of the Public: William Bell (Cushman Wakefield), Ryan Guzik (Hines), Barbara Magnolia (Magnolia Companies), Tim Cropp (Cropp-Metcalf), Erin Hostetler (Freedom Forever), Sean Smith, Linford Musa

Agenda Item: Acceptance of Minutes:

- Upon a motion duly made by Board member, Alvin Venson, and properly seconded by Board member, Tanya Lewis, the Board unanimously voted to approve the March 16 minutes.

Agenda Item: Comments from the Public:

- Erin Hostetler wanted to know more information about the reopening of DCRA. Management will return June 7. All staff will return July 12. A date for public is still forthcoming. The general public will be allowed in the building by appointment only. No date has been determined. Home Improvement contractors are licensed by the Basic Business Licensing (BBL) Division. Ms. Hostetler was referred to BBL in regard to posting a cash bond.
- Renewals will begin July 1. Enforcement begins September 1.

Agenda Item: Old Business:

- None

Agenda Item: New Business:

- OPLA updated the group regarding the new online application system as well as information on license renewals beginning July 1. The IT team is currently migrating data from the previous application system to the new in-



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house system. In the meantime, provisional license letters are being issued. Log into <https://govservices.dcra.dc.gov/OplaRenewal> on July 1 to renew your license.

Agenda Item: Recommendations:

- The National Association of State Contractors Licensing Agencies (NASCLA) will hold its Annual Conference in Boston, MA from August 30 – September 2, 2021. The Board would like to send 6 members to this meeting.
- The Board wishes to express their concern about the status of the new in-house licensing application to Councilmember Phil Mendelson.

Agenda Item: Adjournment:

- Upon a motion duly made by Board member Michael Johnson and seconded by Tanya Lewis the Board unanimously voted to adjourn at 2:24 p.m.

The next monthly Board meeting is scheduled for June 15, 2021 at 1 p.m.

Respectfully submitted,

Brian Cooper, Chair
Date:

Recorder: Jennifer C. Champagne, Board Administrator