



## Occupational and Professional Licensing Administration

**GOVERNMENT OF THE DISTRICT OF COLUMBIA  
Department of Consumer and Regulatory Affairs  
Board of Industrial Trades  
Meeting Minutes – Draft  
January 22, 2019**

The District of Columbia Board of Industrial Trades held its monthly meeting on January 22, 2019

Brian Cooper, board member, called the meeting to order at 1:08 p.m. EST.

**Attendance:**

Board Members Present: Brian Cooper (Elevator Contractor), Terrance Hughes (Master Plumber/Gasfitter), Michael Johnson (Master Plumber/Gasfitter), Robert Smith (Master Electrician), Petrick Washington (Elevator Mechanic), Garth Grannum (Master Refrigeration and Air Conditioning Mechanic, and Constantin Rodousakis (Master Electrician)

Board Members by Phone: Michael Dalton (Consumer Member), Alex Lemu (Class 1, Steam Engineer)

Staff Members: Jennifer Champagne (Board Administrator), Luladaye Valli (Exam Coordinator)

Legal Counsel: Kia Winston, Esq.

**Agenda Item: Acceptance of Minutes:**

- Upon a motion duly made by Board member Michael Johnson and properly seconded by Board member Petrick Washington, the Board unanimously voted to approve the December 18, 2018 minutes.

**Agenda Item: Comments from the Public:**

- None

**Agenda Item: Final Recommendations:**

- The examination committee reviewed and updated the class 7 exams. Upon a motion duly made by Board member Michael Johnson and properly seconded by Board member Petrick Washington, the Board unanimously voted to adopt the proposals of the exam review committee with the exception to the following changes to test time limits:
  - Class 7: Test time increased from 120 minutes to 180 minutes.
  - Class 7a: Test time decreased from 60 minutes to 30 minutes.
  - Class 7b: Test time decreased from 90 minutes to 60 minutes.



**Board of Industrial Trades, continued – January 22, 2019**

**Agenda Item: Old Business:**

- The Board of Industrial Trades and the DCRA Small Business Resource Center hosted an information session, "Understanding the Licensing Basics" for the Industrial Trades, Tuesday, January 15, 2019. There were approximately 15 people in attendance. Organizers are planning another information session for early spring.

**Agenda Item: New Business:**

- Photos for the FY18 Annual Report will be taken at the February board meeting.
- Elevator maintenance is scheduled to begin exam development March.

**Agenda Item: Adjournment:**

- Upon a motion duly made by Board member Robert Smith and seconded by Garth Grannum, the Board unanimously voted to adjourn at 3:18 p.m.

**The next monthly Board meeting is scheduled for February 19, 2019 at 1 p.m.**

Respectfully submitted,

Brian Cooper

Date:

Recorder: Jennifer C. Champagne, Board Administrator