

# Cross-Sector Collaboration Task Force (CSCTF) Meeting

## MEETING SUMMARY

July 18, 2018 at 10:00 AM

Conference Call

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**PARTICIPANTS:** Irene Holtzman, *Executive Director, Friends of Choice in Urban Schools (FOCUS)*  
Mary Levy, *Independent education analyst, Former DC Office of the Chief Financial Officer, Former Washington Lawyer's Committee for Civil Rights and Urban Affairs*

**STAFF:** Ramin Taheri, *Director of Cross-Sector Collaboration - DME*  
Jennifer Comey, *Director of Planning, Data, and Analysis - DME*  
Patrick Seals, *Policy Fellow - DME*

**SUMMARY:** The conference call was called to order at 10:04 AM, and Ramin Taheri reviewed the CSCTF Agenda for the conference call:

1. Status of Report Drafting
2. Issues Raised by Task Force Members
3. Plan for the Week
4. Overall Progress for the Timeline

Agenda Item 1: Mr. Taheri reported that an updated draft of At-Risk Objective 5 was posted within the CSCTF Google Drive folder and requested that members review, make edits, and provide feedback.

Agenda Item 2: No issues were raised by Task Force members to staff, however, Mr. Taheri encouraged the Task Force to reach out with any concerns or questions they may have moving forward.

Agenda Item 3: At-Risk Objective 2 is currently being drafted and should be available for the Task Force to review and edit this week. In addition, Mr. Taheri noted that work on introductory sections for Opening, Closing and Siting and At-Risk Recommendations should begin this week.

Agenda Item 4: Staff identified they plan to have a full draft of the report for Task Force Members review by the end of August. In addition, drafting will include capturing the sentiment of the Task Force, community feedback, and simple copy editing.

A Task Force member raised concerns that the availability of the Task Force to participate in editing the draft report may be limited during the month of August, as individuals may be out of town. Mr. Taheri stated they could revisit the timeline if necessary.

The conference call adjourned at 10:10 am, to convene again on Wednesday, July 25, 2018.