



GOVERNMENT OF THE DISTRICT OF COLUMBIA  
Department of Consumer and Regulatory Affairs  
Occupational and Professional Licensing Administration

Board of Industrial Trades  
Meeting Minutes

March 21, 2017

The District of Columbia Board of Industrial Trades held its regularly scheduled meeting on Tuesday, March 21, 2017 at 1100 4<sup>th</sup> Street, SW, Room 300 A/B, Washington, DC.

The meeting was called to order by Robert Smith (Chair) at 1:07 p.m. EST and attendance was taken.

**Attendance:**

Board Members Present: Robert Smith (Chair and Master Electrician), Alvin Venson (Master Refrigeration and Air Conditioning Mechanic), Brian Cooper (Elevator Contractor), Constantin Rodousakis (Master Electrician), Keith Jones (Class 1, Steam Engineer), Petrick Washington (Elevator Mechanic), Richard Jackson (Master Plumber and Gasfitter), and Garth Grannum (Master Refrigeration and Air Conditioning Mechanic), Michael Dalton (Consumer Member), Alex Lemu (Class 1, Steam Engineer), Raleigh Heywood (Master Plumber), Terrence Hughes (Master Plumber)

Staff Members Present: Jennifer C. Champagne (Board Administrator), Clifford P. Cooks (Program Manager)

Legal Counsel: Kia Winston, Esq., Assistant Attorney General

Members of the Public Present: Lou Spencer, Business Agent, Plumbers and Gasfitters Local Union #5

**Agenda Item: Executive Session**

- At approximately 1:18 p.m., a motion duly made by Alvin Venson and properly seconded by Keith Jones, the Board voted unanimously to go into executive session (Closed to the Public) to consult with an attorney pursuant to D.C. Official Code § 2-575(b)(4)(A); D.C. Official Code 2-575(b)(9) to discuss complaints/legal matters, applications and legal counsel report.

**Agenda Item: Comments from the Public**

- Lou Spencer met with the Board to discuss his role at the recent Committee of the Whole Public Oversight Roundtable on February 21, 2017.

**Agenda Item: Minutes**

- Upon a motion duly made by Board member Alvin Venson and properly seconded by Board member Brian Cooper, the Board unanimously voted to approve draft minutes for the September 20, 2016 meeting.

**Agenda Item: Applications for Licensure**

- Upon a motion duly made by Board member, Keith Jones, and properly seconded by Board member, Garth Grannum, the Board voted to approve Glenn Davidson's application for

Journeyman Electrician.

- Upon a motion duly made by Board member, Brian Cooper, and properly seconded by Board member, Keith Jones, the Board unanimously voted to issue a consent order to fine Paul Congleton \$1000.00 for working in the District of Columbia under an expired license.
- Upon a motion duly made by Board member, Keith Jones, and properly seconded by Board member, Brian Cooper, the Board unanimously voted to issue a consent order to fine James Humphrey \$1000.00 for working in the District of Columbia under an expired license.
- Upon a motion duly made by Board member, Alex Lemu, and properly seconded by Board member, Keith Jones, the Board unanimously voted to issue an Informal Admonition or warning to James Williams, III for working in the District of Columbia under an expired license.

**Agenda Item: Old Business**

- None

**Agenda Item: New Business**

- The FY 16 Occupational and Professional Licensing Boards and Commissions Annual Report has been distributed to the Board members.
- In addition to the four new members, another Board member, representing the Asbestos Trades, will be deemed approved in April 2017.

**Agenda Item: Adjournment**

- The next meeting is scheduled for Tuesday, April 18, 2017 at 1:00 p.m. EST.
- Upon a motion duly made by Board member Garth Grannum and seconded by Alvin Venson, the Board unanimously voted to adjourn the meeting at 3:18 p.m. EST.

Respectfully submitted,



Name

April 25, 2017

Date

Recorder: Jennifer C. Champagne