

# **GOVERNMENT OF THE DISTRICT OF COLUMBIA**

## **ADMINISTRATIVE ISSUANCE SYSTEM**

Mayor's Order 2012-49  
April 5, 2012

**SUBJECT:** Establishment and Appointments – District of Columbia Interagency Coordinating Council (DC ICC)

**ORIGINATING AGENCY:** Office of the Mayor

By virtue of the authority vested in me as Mayor of the District of Columbia by section 422(11) of the District of Columbia Home Rule Act, approved December 24, 1973, 87 Stat. 790, Pub L. 93-198, D.C. Official Code § 1-204.22(11) (2011 Supp.), and in accordance with the Individuals with Disabilities Education Act (IDEA) (as amended by the Individuals with Disabilities Education Improvement Act of 2004) and with 34 C.F.R. §§ 303.600-604 and §§303.650-654, it is hereby **ORDERED** that Mayor's Order 92-143 dated November 20, 1992 is rescinded in its entirety, and it is further **ORDERED** that:

I. **Establishment**

There is re-established in the District of Columbia a District of Columbia Interagency Coordinating Council, hereafter referred to as "DC ICC."

II. **Purpose**

The DC ICC shall assist the Mayor and the Office of the State Superintendent of Education (OSSE), Division of Special Education in its role as lead agency in the development of a District-wide comprehensive, coordinated, multidisciplinary, family centered, culturally competent, interagency and community – based network to provide early intervention services to infants and toddlers with developmental delays and disabilities.

III. **Functions**

The DC ICC as established under IDEA 34 C.F.R. Subpart G §303.650 shall:

- a. Advise and assist the Mayor and the Office of the State Superintendent of Education in its designated role as lead agency for Part C, in the development and implementation of the policies that constitute the statewide system;

- b. Assist the lead agency in achieving the full participation, coordination, and cooperation of all appropriate public agencies in the State;
- c. Advise and assist the lead agency in the effective implementation of the statewide system that includes:
  - i. Seeking information from service providers, service coordinators, parents, and others about any Federal, State, or local policies that impede timely service delivery; and
  - ii. Taking steps to ensure that any policy problems identified under paragraph (c)(1) of this Part are resolved;
- d. Advise and assist in the preparation of applications and amendments thereto;
- e. Advise and assist the District of Columbia's State Educational Agency (SEA) regarding the transition of toddlers with disabilities to preschool and other appropriate services; and
- f. Prepare and submit an annual report to the Mayor, the United States Secretary of Education, and the Office of the State Superintendent of Education on the status of early intervention programs for infants and toddlers with disabilities and their families operated within the District by [date established by the Secretary]. Each annual report must contain the information required by the Secretary for the year for which the report is made.
- g. To the extent appropriate, assist the lead agency in the resolution of disputes
- h. Advise and assist the lead agency in the:
  - i. Identification of sources of fiscal and other support for services for early intervention programs;
  - ii. Assignment of financial responsibility to the appropriate agency; and
  - iii. Promotion of the interagency agreements under 34 C.F.R. § 303.253.

IV. **Authorized Activity**

The DC ICC may advise and assist the Office of the State Superintendent of Education (OSSE) with the provision of appropriate services for children from birth through age 5.

The DC ICC may advise appropriate agencies in the District with respect to the integration of services for infants and toddlers with disabilities and at-risk infants and toddlers and their families, regardless of whether at-risk infants and toddlers are eligible for early intervention services in the State.

V. **Composition**

The DC ICC must be appointed by the Mayor and shall consist of no more than 21 members. All members must reflect the representation identified in IDEA 34 C.F.R. §303.601 and to the degree possible should be representative of the population of the District.

- a. At least 20 percent of the members must be parents of infants or toddlers with disabilities or children with disabilities aged 12 or younger, with knowledge of, or experience with, programs for infants and toddlers with disabilities and not less than one (1) such member shall be a parent of an infant or toddler with a disability or a child with a disability aged six or younger.
- b. At least 20 percent of the members shall be public or private providers of early intervention services.
- c. At least one member must be from the Council of the District of Columbia.
- d. At least one member must be involved in personnel preparation.
- e. At least one member shall be from each of the agencies involved in the provision of, or payment for, early intervention services to infants and toddlers with disabilities and their families and shall have sufficient authority to engage in policy planning and implementation on behalf of such agencies.
- f. At least one member shall be from the State Education Agency (SEA) responsible for preschool services to children with disabilities and shall have sufficient authority to engage in policy planning and implementation on behalf of such agency.
- g. At least one member shall be from the agency responsible for the Medicaid Program.



- h. At least one member shall be a representative from a Head Start agency.
- i. At least one member shall be a representative from an agency responsible for child care.
- j. At least one member shall be responsible for the regulation of private health insurance.
- k. At least one member must be a representative designated by the Office of the Coordination of Education of Homeless Children and Youth.
- l. At least one member shall be a representative from the child welfare agency responsible for foster care.
- m. At least one member must be from the State agency responsible for children's mental health.
- n. The DC ICC may include other members selected by the Mayor.

VI. **Terms**

Members who represent the District government shall serve at the pleasure of the Mayor. Members of the DC ICC shall be appointed to three (3) year terms, except that for the first members appointed under this Order, one-third shall be appointed for two (2) years from the date a majority of the first members are installed and one-third shall be appointed for one (1) year from the date a majority of the first members are installed.

Members appointed to fill vacancies shall be appointed for the unexpired portion of those terms. The vacancy shall not affect the power of the remaining members to execute the duties of the DC ICC.

VII. **Organization**

The Mayor shall designate a member of the DC ICC to service as the chairperson of the DC ICC, or shall require the DC ICC to designate such a member. Any member of the DC ICC who is a representative of the lead agency may not serve as the chairperson.

The DC ICC is empowered to elect other officers as it determines necessary (e.g. Co and Vice Chairpersons, Secretary, etc.)

The DC ICC may establish subcommittees as necessary. The subcommittees may include Ad-Hoc members or individuals not a member of the full DC ICC provided that each subcommittee is chaired by a DC ICC member.

VIII. **Administration**

The Office of the State Superintendent of Education shall ensure that administrative support is available to the DC ICC. Other District government agencies shall cooperate with the DC ICC as required.

IX. **Compensation**

Council members shall serve without compensation. Subject to Mayoral approval the council may use funds to conduct hearings and forums, reimburse members of the DC ICC for reasonable and necessary expenses for attending Council meetings and performing DC ICC duties (including child care for parent representative), hire staff or to obtain the services of professional, technical and clerical personnel as may be necessary to carry out the performance of its functions.

X. **Conflict of Interest**

- a. No member of the DC ICC shall cast a vote on any matter that is likely to provide a direct financial benefit to that member or otherwise give the appearance of a conflict of interest under DC law.
- b. No parent representative selected to serve on the DC ICC shall be employed by any agency involved in providing early intervention services.

XI. **Meetings**

- a. The Council shall meet at least quarterly and in such places as it deems necessary.
- b. Meetings of the Council must be announced sufficiently in advance of the dates they are to be held in order to ensure that all interested parties have an opportunity to attend.
- c. To the extent appropriate, meetings of the Council must be open and accessible to the general public.
- d. Interpreters for persons who are deaf and other necessary services must be provided at Council meetings, both for Council members and participants. The Council may use funds under 34 C.F.R. § 303.603(c) to pay for these services.

XI. **Sunset**

The Interagency Coordinating Council shall not sunset.


XII. **Rescissions**

This Order rescinds Mayor's Order 92-143, dated November 20, 1992.

XIII. **Effective Date**

This Order shall be effective immediately.

  
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VINCENT C. GRAY  
MAYOR

ATTEST:   
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CYNTHIA BROCK-SMITH  
SECRETARY OF THE DISTRICT OF COLUMBIA