

ADMINISTRATIVE ISSUANCE SYSTEM

Mayor's Order 2006-52
May 3, 2006

SUBJECT: Establishment – Advisory Committee to the Office of Gay,
Lesbian, Bisexual and Transgender Affairs

ORIGINATING AGENCY: Office of the Mayor

By virtue of the authority vested in me as Mayor of the District of Columbia by section 422(2) of the District of Columbia Home Rule Act, as amended, Pub. L. No. 93-198, 87 Stat. 790, D.C. Official Code §1-204.22(12) (2001), and pursuant to section 3(b) of the Office of Gay, Lesbian, Bisexual and Transgender Affairs Act of 2006, effective April 4, 2006 (D.C. Law 16-89; 53 DCR 1084), it is hereby **ORDERED** that:

I. ESTABLISHMENT

There is hereby established in the Executive Branch of the Government of the District of Columbia, the Advisory Committee to the Office of Gay, Lesbian, Bisexual and Transgender Affairs (hereinafter referred to as the “Committee”).

II. PURPOSE

The Committee shall advise the Mayor and the Director, Office of Gay, Lesbian, Bisexual and Transgender Affairs, on issues relating to the gay, lesbian, bisexual and transgender community.

III. FUNCTIONS

The functions of the Committee shall include:

- a. Advising on issues relating to the gay, lesbian, bisexual and transgender community;
- b. Making recommendations on the direction and focus of the Office of Gay, Lesbian, Bisexual and Transgender Affairs;
- c. Advising on issues relating to the mission of the Office of Gay, Lesbian, Bisexual and Transgender Affairs; and

- d. Undertaking other duties as assigned by the Mayor, or his designee.

IV. COMPOSITION

- a. The Committee shall be composed of no more than twenty (25) members appointed by the Mayor.
- b. The members appointed to the Committee shall be representative of the diversity of people and ideas within the gay, lesbian, bisexual and transgender community, and include representation from the following:
 - 1. The gay, lesbian, bisexual and transgender community; and
 - 2. Organizations representing health, social service, religious and human rights issues in the gay, lesbian, bisexual and transgender community in the District.
- c. The members of the Committee shall also be selected to represent the economic, religious, race, ethnicity, gender identification, age and family status of the gay, lesbian, bisexual and transgender community in the District.
- d. The Director of the Office of Gay, Lesbian, Bisexual and Transgender Affairs shall serve as an ex officio member, and advisor, of the Committee.

V. TERMS

- a. The Mayor shall appoint the members of the Committee for a two (2) year term, except that of the first appointed members, whereby twelve (12) shall be appointed for a one (1) year term and thirteen (13) shall be appointed for a two (2) year term.
- b. The date on which the first members are installed, or sworn-in, shall become the anniversary date for all subsequent appointments.
- c. A member appointed to fill an unexpired term shall serve for the remainder of that term.
- d. A member may be appointed to successive terms.
- e. A member may hold over after the member's term expires until reappointed or replaced.

- f. The Chairperson may excuse a member from a meeting for an emergency reason.
- g. The Mayor may remove any member who fails to attend three (3) unexcused, consecutive meetings of the Committee.
- h. A member may be removed by the Mayor for personal misconduct, neglect of duty, conflict of interest violations, incompetence, or official misconduct. Prior to removal, the public member shall be given a copy of any charges and an opportunity to respond within 10 business days following receipt of the charges. Upon a review of the charges and the response, the Director of the Office of Boards and Commissions, Executive Office of the Mayor, shall refer the matter to the Mayor with a recommendation for a final decision or disposition. A public member shall be suspended by the Director of the Office of Boards and Commissions, Executive Office of the Mayor, on behalf of the Mayor.

VI. COMPENSATION

All members of the Committee shall serve without compensation, except that a member of the Committee may be reimbursed for reasonable expenses incurred in the authorized execution of official Committee duties, if approved in advance by the Director, Office of Gay, Lesbian, Bisexual and Transgender Affairs, or designee, and subject to the availability of appropriations.

VII. ORGANIZATION

- a. The Mayor shall appoint a Chairperson and a Vice Chairperson who shall serve a one (1) year term. A Chairperson and Vice Chairperson may be reappointed to consecutive terms of office.
- b. The Committee may elect such other officers as may be required and its members deem appropriate.
- c. The Committee shall establish its own schedule of meetings, except that it shall convene at least two (2) meetings each year.
- d. The Committee may establish its own bylaws and rules of procedure, subject to the approval of the Mayor, or his designee.
- e. The Committee may establish such subcommittees as it deems appropriate.
- f. There shall be no voting by proxy.

VIII. ADMINISTRATION

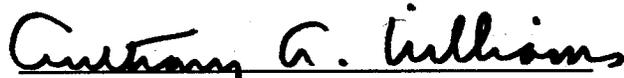
The Office of Gay, Lesbian, Bisexual and Transgender Affairs shall provide administrative and technical support to the Committee.

IX. SUNSET

The Committee shall sunset on March 31, 2012.

X. EFFECTIVE DATE

This Order shall become effective immediately.



ANTHONY A. WILLIAMS
MAYOR

ATTEST: 

PATRICIA ELWOOD
INTERIM SECRETARY OF THE DISTRICT OF COLUMBIA