



District of Columbia Board of Architecture and Interior Design
July 29, 2016
Minutes

The District of Columbia Board of Architecture and Interior Design held its regularly scheduled meeting on Friday, July 29, 2016, at 9:30 am at 1100 4th Street, S.W., Room 300, Washington, D.C. 20024.

The meeting was called to order by Chairperson Ronnie McGhee at 9:45 am, and attendance was taken. Chairman McGhee welcomed new Board member Melissa Cohen, Architect, to the Board of Architect and Interior Design.

Attendance

Board Members Present: Ronnie McGhee, Lisa Adams, Patrick Williams, Kerry Touchette, Melissa Cohen, Wanda Sherrod, Cametrick Nesmith.

Board Members Absent: Sharon K. Borton

Staff: Patrice Richardson, Board Administrator; Leon Lewis, Executive, Timothy Handy, Program Manager, Kevin Meredith Investigator, Vincent Parker, Administrator.

Legal Counsel: Kia Winston, Assistant Attorney General

Public: Patrick Williams, Audrey M. Jaramillo-Stolfi, Regional Entitlement Manager

Agenda Item: Executive Session

At approximately 9:46 am, the following motion was made: Upon motion duly made by Mr. Nesmith and properly seconded by Ms. Cohen, the Board voted unanimously to go into executive session (closed to the public) the Board unanimously voted to enter into closed session pursuant to D.C. Official Code Section 2-575(b)(4)(A) to seek the advice of counsel, D.C. Official Code Section 2-575(b)(9) to discuss disciplinary matters, and D.C. Official Code Section 2-575(b)(13) to deliberate upon a decision in an adjudication action or proceeding.

Agenda Item: Comments from the Public

There was a presentation of a Recognition Plaque to Patrick Williams, former Board member, for his outstanding service to the Board, citizens and consuming public. The plaque was presented by Chairman McGhee.

Audrey Jaramillo-Stolfi presented to the Board information and issues, as well as her advocacy for the single family workers, developers and expeditors. She stated that a major concern is the transparency and accountability of Project Dox and the internal operations. She added that reviewers are not being responsive and the public is waiting over 21 days for a response to the submissions, which causes the public to be in jeopardy of being charged an additional amount of service fees because of the delay. Moreover, submissions are in the file room for quality control and deficiency responses are not

provided for approximately one week. Also, she stated that additional responses may take another two days for review. She proceeded to say that the process for entry into the Project Dox can be as many as 10 days before the project is forwarded to the other approving officials. She stated that structural and MEP is the only plans that are reviewed in the Permit Office. It was suggested that the plans be submitted to all parties concurrently. She stated that the process has caused homeowners to not finish a home for months causing an increase in the cost, thereby necessitating the hiring of a third party to navigate DCRA's permit process. She made a recommendation to schedule an "Ask the Expeditor Day" to give the homeowners advice on the DCRA process. Chairman McGhee thanked Mr. Jaramillo-Stolfi for her appearance before the Board.

Agenda Item: Draft Minutes, June 10, 2016

Upon motion duly made by Ms. Adams and properly seconded by Mr. Nesmith, the Board voted unanimously to approve the draft minutes dated June 10, 2016.

Agenda Item: Application for Licensure Recommendations

Architecture: 13 Exam; 18 Endorsements; 6 Reinstatements and Interior Design: 5 Exam

Upon motion duly made by Mrs. Adams and properly seconded by Mr. Touchette, the Board voted unanimously to approve the attached July 29, 2016, examination, endorsement, and reinstatement list of architect and interior design applications for licensure, attached hereto and made a part of the July 29, 2016, minutes.

Agenda Item: Review of Complaints:

In the matter Architecture and Interior Design Cases:

Upon motion duly made by Mr. Nesmith and properly seconded by Mr. Touchette, the Board issued a response on July 29, 2016, with noted amendment to the memorandum submitted by Mr. Vincent Parker, Administrator, Business and Professional Licensing Administration, dated April 25, 2016.

Agenda Item: Legal Counsel Report

None

Agenda Item: Education

None

Agenda Item: Review of Calendar

Upon motion duly made by Mrs. Adams and properly seconded by Mr. Nesmith, the Board unanimously voted to change the October 28, 2016, meeting to November 4, 2016.

1100 4th Street, SW

Suite 500

Washington DC 20024

CIDQ Delegates Meeting, November 11-12, 2016, Sonesta, Ft. Lauderdale Beach Hotel

Next Regular Scheduled Meetings:

<i>August – No Meeting</i>	<i>November 4, 2016</i>
<i>September 16, 2016</i>	<i>December 9, 2016</i>
<i>October – No Meeting</i>	

Agenda Item: Correspondence

None.

Agenda Item: Old Business

None.

Agenda Item: New Business

2016 NCARB Annual Business Meeting, June 16-18, 2016, Seattle, Washington (USA) report from Ronnie McGhee, Chairperson and Leon Lewis, Program Executive, attached hereto and made a part of the July 29, 2016, minutes.

Mrs. Adams recommended inviting Thom Banks, Executive Director, CIDQ, to the December 9, 2016, meeting.

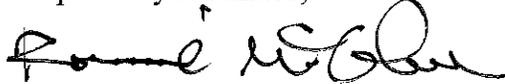
Agenda Item: Next Meeting

Next Scheduled Regular Meeting, September 16, 2016
1100 4th Street, SW, Room 300B, Washington, DC 20024

Agenda Item: Adjournment

Upon motion duly made by Mr. Nesmith and properly seconded by Ms. Cohen, the Board unanimously voted to adjourn. Meeting adjourned at 11:32 am.

Respectfully submitted,



Ronnie McGhee, Chair

9/16/16
Date

Recorder: Patrice Richardson
Attachments

1100 4th Street, SW

Suite 500

Washington DC 20024